

Saratoga Rowing Association Volunteer Form 2006

Welcome to Saratoga Rowing Association (SRA)! Your support and involvement with SRA events is very important to the success of your child and our team. SRA hosts several races each year. By doing this, we make rowing more affordable for our families and we create the opportunity for all rowers, not just the best rowers, to participate in competitions. As a parent of a team rower, *your help is needed and expected* at the races we host each Spring and Fall: the New York State Championships and Nationals in the Spring, and the "Head of the Fish" and "Tail of the Fish" in the Fall. We also may have smaller races that we need some help for.

PLEASE COMPLETE ONE FORM FOR EACH ADULT VOLUNTEER.

Let us know what your skills and interests are.

Return to Doug and Ann Haller. 4 St. Jude Court, Saratoga Springs, NY. 12866

Phone: 581-0171 email: douglashaller@aol.com, anniehaller@aol.com

My contact information has changed since the last time I filled this form out:

Yes. No.

Rower's Name: _____	Graduating Year: _____
Rowing Level: <input type="checkbox"/> Novice <input type="checkbox"/> Varsity	First Year SRA rower? <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Frosh <input type="checkbox"/> Not Sure	
Coach's Name: _____	

Volunteer's Name: _____	Home Phone: _____
Relationship to rower: _____	Other Phone: _____
Volunteer's Email: _____ @ _____ .com	
<i>(Please print clearly)</i>	
Mailing Address: _____	

Please indicate the Race Day Crews you might like to help with! (See attached descriptions)

SAFETY LAUNCH CREW	TIMING CREW
Safety Launch Driver/Spotter	Spotter need good distance vision
MOTORBOAT MAINTENANCE	Caller-need loud voice/good vision
DOCKMASTER CREW	Stopwatch operator-catches times
EQUIPMENT MAINTENANCE (HANDYMAN)	Recorder-records times
COMMUNICATIONS (Radios, PA system, internet)	Computer-Techie, internet
SITE SERVICES	Computer-Data entry of times
PARKING CREW	Results-printing, posting
SALES--T-SHIRTS AND SRA PRODUCT	MEDALS AND TROPHIES
	BREAKDOWN

Please indicate any pre-race jobs you may be able to help with.

Pre-Race (mostly week-days)			
Course Set Up		Computers/Internet Set-Up	
Site Set Up		Registration	
Communications Set Up		Transporting officials	
Transporting equipment/supplies		Other:	

Please show us the skills you have and are willing to share with SRA! This will help us find a match you with a volunteer job. You can write in your own ideas at bottom of page.

SKILLS LIST FOR RACES AND OTHER THINGS WE DO			
Can safely operate a boat		Has good vision (far)	
Coaches assistant during practices		Can operate a stopwatch	
Good handyman skills		Has a loud voice	
Carpentry and dock repair skills		Troubleshooting computer issues	
Boat/shell repair skills		Experience setting up wireless systems	
Likes working outside		Comfortable navigating software programs	
Site planning and organizing		Familiar with use of database software	
Can help with do physical set up.		Is detail oriented	
Good mechanical skills (for keeping engines running)		Can enter data on spreadsheet or software program	
Fundraising		Is analytical	
Good people skills		Is process oriented	
Good coordinating skills		Comfortable working with numbers	
Good communicator		Contract experience	
Good at writing, editing, etc.		Can copy numbers accurately and neatly	
Sales experience		Good organizational skills	
Food preparation		Networking	
Food concessions		Project leader	
Artistic		Disseminating information	
Miscellaneous Tasks			
Coach's assistant	We are looking for volunteers that are available 1 day per week, or more to assist coaches at practices. Ability to operate a motorboat required, rowing experience a plus.		
Publicity	We are looking for volunteers to work on publicity committee		

We are looking for people who are able to be more involved and are willing to take on responsibility or a leadership role. Our needs include administrative office type tasks (example, registration), management and coordination of various activities, repairs and maintenance of our boats/launches, docks and grounds, fundraising, carpooling, race planning committee and more. *If you have any special talents or want to help out in a larger way, please make sure to let us know!*

Volunteer Work Summary- A brief description of volunteer crews and what they do, to help you understand the needs and process of the SRA Events.

Course Set Up Crew: (volunteers needed before and after races) This crew will set up finish line timing station, set up ropes, weights, buoys, blow up buoys beforehand, inventory buoys, organize buoy needs.

Site Setup: (before, during and after). Set up areas for parking/ porta-potty, secure tents and spaces, establish EMS locations, site maps for teams and websites work with dockmasters for staging area

Site Setup, Docks: (before and after races) Move docks from different sites to regatta site. Move ramps from SRA site. Boating experience helpful. Dock repair.

Parking: (before, during and after race) Mark parking fields, Direct traffic. Assertive personality helpful....not for the timid... Many race attendees will attempt to access the dockfront spaces

Safety Launch crew: (during races) We need a lot of volunteers. Staff 10 safety launches, and 3-4 pontoon boats. Safety launches are located throughout course, prepared to rescue/assist rowers in need.

Timing Staff: (during race). Need lots of volunteers and variety of skills. Stop watches, record times, comfort with numbers, good eyesight and spotting skills helpful. Internet navigation, data entry on live website, print and post results, and advance winners to finals. Dependability is key. Multiple locations: Start line, finish line(s), data entry and results printing/posting.

Dockmaster's Crew: (during race, with some advance prep) Create and manage docking system at races, one person per dock, rotation schedule/manage traffic bullhorn to announce which races are launching.

Race Registration: (volunteers needed prior to and during major races). Assist with Team packet preparation, prepare bow numbers, check waivers, staff booth Friday pm, and Sat am.

Sponsors/ Vendors: arrange to have sponsors/manage/allot space (prior to and during races)

Sales, T-shirts and Sra Products: (sell at our races)- Sell shirts, and other SRA items

Kids food tent: (volunteers needed day of race) Set-up tent and equipment, staff food tent, arrange for food and water to be supplied through contacts with kids/parents or other source. Deliver food to stranded volunteers and officials.

Information: Has basic information on race (event schedule, crew chiefs, diagram of site, Saratoga Springs, etc) to answer questions on day. Knows who to call if problem.

Medals/Trophies: Prepare/group awards for events, hand out to winners. Weigh ins for lightweight races.

Site Services: Help keep race site clean.

Newsletter: Work with small group to write and issue newsletter for distribution. SRA is looking for a person to help for this next year, and to take over newsletter in Summer of 2005

Web Design/maintenance: Web development skills needed.

SRA Registration: Assist registrar in seasonal registration, trip registration, etc. Data entry skills, organizational skills needed.

Race Program Book: Work to develop and publish program book, including securing advertisers for book.